



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
Hong Kong**

August 6, 2014
GSO/Procurement

**PRE-SOLICITATION NOTICE
Solicitation No. SHK30014R0014**

Installation of Additional Protective Covering at 37 Shouson Hill, Hong Kong

The U.S. Consulate General Hong Kong has a requirement for a firm to construct/install additional support beams and roofing to the awning project at 37 Shouson Hills Road. .

This construction effort is estimated between \$25,000 and \$100,000 and needs to be completed within 2 weeks upon received of the Notice to Proceed, in the district of Hong Kong. This work is addition of support beams and roofing project requires a qualified technician to perform a replacement/installation according to both Hong Kong and US standard roofing industry practices.

All firms that respond to the solicitation must be technically qualified and financially responsible to perform the work. At a minimum, each offeror must meet the following requirements when submitting their proposal:

- Be able to understand written and spoken English;
- Have an established business with a permanent address and telephone listing;
- Have the necessary personnel, equipment and financial resources available to perform the work;
- Have all licenses and permits required by local law;
- Meet all local insurance requirements;
- Have the ability to obtain a performance and guarantee bond and a payment bond, or to post adequate performance security, such as irrevocable letters of credit or guarantees issued by a reputable financial institution;
- Have no adverse criminal record;
- Have no political or business affiliation which could be considered contrary to the interests of the United States;
- Have good experience and past performance records; and,

- Identify specialized experience and technical competence required to complete the construction work in accordance with this solicitation.



The failure to provide the above documentation when submitting your proposal shall result in your proposal being found technically unacceptable and removed from the competition without further discussions

A Pre-Proposal Conference/Site visit will be held at Shouson Hill around end of August or early September 2014. The date will be announced later. Companies interested in the solicitation shall express their interest by written correspondence to the attention of Ms. Maria Chiu at e-mail address chiums@state.gov, no later than **August 15, 2014**, using the solicitation number SHK30014R0014 in the subject line. **DO NOT TELEPHONE.**

All requests for a copy of the solicitation **MUST** include the Name of Firm, Name, Telephone and Email Address of Point of Contact and Complete Physical and Mailing Address of company.

Solicitation and award will be subject to the laws and regulations of the United States of America and is being competed utilizing full and open competition procedures.

Sincerely,

A handwritten signature in blue ink, appearing to read "Branigan Knowlton".

Branigan Knowlton
Contracting Officer